

Queens Avenue Surgery

Dorchester

PRACTICE MANAGER

Website: www.queensavenue.co.uk

Email: queens.avenue@nhs.net

Our Practice Manager of 27 years is retiring and we are looking for a full time Practice Manager to join our friendly and sociable team starting June/July 2024 onwards. We are an established GMS training practice based in the stunning market town of Dorchester with approx. 8600 patients.

Our current clinical practice team includes 7 GP Partners, 1 Salaried GP , two training Registrars, three Practice Nurses, 2 HCA/Phlebotomists, a Social Prescriber, 2 Administrators, a Practice Secretary and an IT Systems Support Manager.

High QOF achievers, CQC approved good and achieved a 97% patient satisfaction rating in Dorset.

We embrace team working, a positive work culture and share all aspects of family practice work. We work closely with our Primary Care Network and ICB and have good working relationships with our neighbouring practices and Practice Managers.

Salary dependent on experience. Annual bonus system.

To apply please email your CV with a covering letter to:

tracy.bowden@dorsetgp.nhs.uk

or contact Tracy Bowden, Practice Manager on 01305 751335 for further details. Please note the starting date is mid June ideally but we are happy to be flexible.